



## Conserve-A-Nation® Insurance Program

**Complete and mail or fax to:**

Alliant Insurance Services, Inc.  
4530 Walney Road, Suite 200  
Chantilly, VA 20151  
(800) 298-7373 / (703) 397-0995 Fax  
E-mail: [conserve@alliantinsurance.com](mailto:conserve@alliantinsurance.com)

### Special Event Coverage

---

#### Contact Information

Named insured: \_\_\_\_\_ Date: \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_  
Contact name: \_\_\_\_\_ Email: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

---

#### Event Information

Event name: \_\_\_\_\_ Event date: \_\_\_\_\_  
Event type: \_\_\_\_\_  
(Attach full details of the event; include event brochure and other marketing materials, as well as a copy of the event waiver, if used.)  
Event location: \_\_\_\_\_ Hours: \_\_\_\_\_ To \_\_\_\_\_  
Estimated number of attendees: \_\_\_\_\_ Security measures: \_\_\_\_\_  
Your organization will be:  Main sponsor  Co-sponsor  Vendor  
Will liquor be served?  Yes  No  
If yes, who will serve it? \_\_\_\_\_ If yes, will it be: \_\_\_\_\_  
 Your employees or volunteers  Sold  
 Company hired for the event  Provided without separate charge  
 Individual hired for the event  
Will you charge admission to the event?  Yes  No  
Is a permit required for the event?  Yes  No  
If yes, what kind? \_\_\_\_\_  
Will entry forms or waivers be signed?  Yes  No (If yes, attach copy of waiver.)  
Will volunteers be used?  Yes  No  
If yes, in what capacity? \_\_\_\_\_  
Will you require an additional insured be added for coverage?  Yes  No (If yes, attach copy of contract.)  
Will kayaks or canoes be used?  Yes  No  
If yes, provide water level and class: \_\_\_\_\_

---

#### Events Covered

The following special events are covered when with attendance is less than 500: meetings and seminars; picnics and dinners; festivals and concerts; bike races and treks; foot races and treks; auctions; and golf tournaments. **Separate coverage is required for any event when attendance will be greater than 500 or the event falls outside those listed above**, as such coverage is excluded under the basic policy. Complete a separate page for each special event for which you are requesting a quote for coverage.